



# Vet 2 Vet Service Dogs Volunteer Application Form

## INSTRUCTIONS FOR COMPLETION AND SENDING THE APPLICATION

Please download and print this document. Once completed and signed, you may return it by US Mail or by scanning and attaching to email indicated below. Please note that due to the variability of camera and printing quality, a *photograph* of the application is not acceptable.

As an all-volunteer organization, we will respond to all applications and inquiries as quickly as possible.

Thank you! We value your interest and hope to meet you soon!

Please mail your application to:

Vet 2 Vet Service Dogs  
P.O. Box 324  
Coopersburg, PA 18036  
Attn: Volunteer App

OR

Email to:

[j.spess@v2vsd.org](mailto:j.spess@v2vsd.org)



# Vet 2 Vet Service Dogs

## Volunteer Application Form

*"Placing a service dog with one Veteran will not change the world but for that one Veteran the world will change forever."* -Mo Sullivan,  
Founder and Graduate Service Dog Mentor

### Important Volunteer Information

We respect the time, talents, and health of our volunteers. All our volunteers are considered valuable assets! As such, your age, vaccination status, and availability are important aspects of our evaluation process. Answers to the following questions are neither exclusive nor inclusive as it relates to volunteering for Vet 2 Vet Service Dogs.

As a volunteer for our organization, Vet 2 Vet recommends that you are currently vaccinated for Diphtheria and Tetanus (DT).

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_ Other Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

- 1. We strongly support our military veterans and service members. Please let us know if you are in either of those categories so that we may be of better service to you. Are you serving or did you serve?**

Yes: \_\_\_\_\_

No: \_\_\_\_\_

- 2. Interested in raising or fostering a service dog? (If so, you'll be contacted to discuss additional information).**

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Perhaps in the future: \_\_\_\_\_

**3. Is there currently a dog living in your home?**

Yes: \_\_\_\_\_

No: \_\_\_\_\_

**4. If requested, are you able to get to and from Vet 2 Vet events which may be many miles from your home?**

Yes: \_\_\_\_\_

No: \_\_\_\_\_

I can only work from home: \_\_\_\_\_

**5. Current Employment and/or Volunteer Status**

Working/Volunteering Full-time: \_\_\_\_\_

Working/Volunteering Part-time: \_\_\_\_\_

Working/Volunteering as needed: \_\_\_\_\_

Not currently volunteering/employed: \_\_\_\_\_

Retired: \_\_\_\_\_

**6. If currently employed/volunteering please list the organization(s), your title, and responsibilities:**

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**7. Have you been convicted in PA of animal neglect or cruelty?**

Yes: \_\_\_\_\_

No: \_\_\_\_\_

If yes, please describe the circumstances:

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**8. Have you been convicted in any other State of animal neglect or cruelty?**

Yes: \_\_\_\_\_

No: \_\_\_\_\_

If yes, please identify the State and describe the circumstances:

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**9. Have you worked for or volunteered with a Humane Society, Rescue/Shelter, or animal care facility?**

Yes: \_\_\_\_\_

No: \_\_\_\_\_

If yes, and currently active with the above organization(s), please list the organization(s) and briefly describe your duties:

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**10. Other than the Humane Society, Rescue/Shelter, or an animal care facility, please describe any additional experience you may have working with dogs:**

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**11. When scheduled in advance, I am available to volunteer on the following days:**

Saturday: \_\_\_\_\_ Sunday: \_\_\_\_\_ Monday: \_\_\_\_\_ Tuesday: \_\_\_\_\_

Wednesday: \_\_\_\_\_ Thursday: \_\_\_\_\_ Friday: \_\_\_\_\_ Various days: \_\_\_\_\_

**12. When scheduled in advance, how many hours per week are you available to volunteer?**

Enter hours/week: \_\_\_\_\_

**13. Please indicate any areas of interest below:**

- |  |                               |
|--|-------------------------------|
| _____ Orientation of volunteers or puppy raisers | _____ Caring for dogs         |
| _____ Events and fundraising                     | _____ Administrative duties   |
| _____ Marketing - Newsletters, publications      | _____ Photography/Videography |
| _____ Technology design, maintenance             |                               |

**14. Do you have other interests or skills that might be helpful to Vet 2 Vet Service Dogs? If so, please describe them below:**

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[Please feel free to provide us with a resume or other document describing your skills and interests.]

**15. Please provide three (3) references below including name, title, phone, email, organization, and relationship to you. One of the 3 may be a relative, if desired.**

<u>Reference 1</u>	<u>Reference 2</u>	<u>Reference 3</u>
Name: _____	_____	_____
Title: _____	_____	_____
Phone: _____	_____	_____
Email: _____	_____	_____
Org: _____	_____	_____
Relationship: _____	_____	_____

**16. Please let us know where you heard about Vet 2 Vet Service Dogs. We appreciate your input!**

Online Search: \_\_\_\_\_ VFW: \_\_\_\_\_ Lehigh Valley Military Affairs Council: \_\_\_\_\_  
Veteran's Expo: \_\_\_\_\_ Vet Fest: \_\_\_\_\_ Vet 2 Vet Newsletter: \_\_\_\_\_ A friend: \_\_\_\_\_  
Semper Fi Fest: \_\_\_\_\_ American Legion: \_\_\_\_\_ PA Dept. of Military Veterans Affairs: \_\_\_\_\_  
Other (please describe below): \_\_\_\_\_

If missing from the list above, please tell us how you heard about Vet 2 Vet Service Dogs:

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**17. Please read the following items (a – f) and, by signing below, agree and confirm your understanding of these items:**

- a) If accepted as a volunteer, I agree to adhere to the Policies and Procedures of Vet 2 Vet Service Dogs (V2VSD).

- b) I agree to allow pictures of myself to be used, without compensation, for the purpose of publicity related to Vet 2 Vet Service Dogs.
- c) I understand that the behavior of domestic animals is at times unpredictable, and that some domestic animals are capable of inflicting property damage, serious personal injury and even death. I am aware of the risks of handling domestic animals.
- d) I have been strongly urged to have a current tetanus vaccination to protect myself should I be cut, scratched, or otherwise injured in such a way that a tetanus infection could result.
- e) I certify that as of today's date I am 18 years of age or older. If I am under 18 years of age, I certify that my guardian will always be with me while I am performing my volunteer duties. The Volunteer Application Form of my guardian will be on file before I begin volunteer duties.
- f) To protect V2VSD puppies from potential diseases, I certify that all my personal pets are current on their rabies, distemper, Bordetella, and parvo vaccinations.

**As of today's date, I am 18 years of age or older.**

**If I am under 18 years of age, my guardian will submit their Application Form BEFORE I may begin my volunteer duties. My guardian's name is below:**

**Guardian Name:** \_\_\_\_\_

**I certify that the facts set forth in this Volunteer Application are true and complete to the best of my knowledge. I understand that if I am accepted as a volunteer, false statements, omissions, or misrepresentations of any of the facts set forth in this application and release Vet 2 Vet Service Dogs from any liability. Vet 2 Vet Service Dogs may contact any listed references on this application. I acknowledge and understand that Vet 2 Vet Service Dogs is an "at will" employer. Therefore, any employee (regular, temporary, volunteer, or other type of category employee) may resign at any time, just as Vet 2 Vet Service Dogs may terminate the employment relationship with any employee at any time, without cause, with or without notice to the other party.**

**By entering my name below, I understand and agree that this form of signature, even if electronic or typed, has the same legal force and effect as my manual signature.**

\_\_\_\_\_ Yes, I understand and agree.

\_\_\_\_\_ No

**Full name:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**Guardian Section - Only to be completed if you are the guardian of a volunteer applicant who is under 18 years of age. Please read and sign your agreement to the following two (2) items:**

1. I am the legal guardian of the below-named minor.
2. My Volunteer Application Form will be on file before the below-named minor begins volunteer duties.

Please enter the full name of the **minor**: \_\_\_\_\_

Guardian Name: \_\_\_\_\_

Guardian Address: \_\_\_\_\_

Guardian Phone: \_\_\_\_\_

Guardian Email: \_\_\_\_\_

**By entering my name below, I understand and agree that this form of signature, even if electronic or typed, has the same legal force and effect as my manual signature.**

\_\_\_\_\_ Yes, I understand and agree.

\_\_\_\_\_ No

**Guardian's Full name:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**Please print, sign, and mail this application to:**

Vet 2 Vet Service Dogs  
P.O. Box 324  
Coopersburg, PA 18036

Optionally, print, sign, scan, and Email to: [j.spess@v2vsd.org](mailto:j.spess@v2vsd.org)